Kids Only Acting Classes

REGISTRATION FORM

STUDENT INFORMATION

NAME: AGE:	PARENTS:
ADDRESS:	CITY/PROV:
POSTAL CODE:	TEL:
CELL:	AGENT:
EMAIL:	
HOW DID YOU HEAR ABOUT US?	

CLASS REGISTRATION

Class or Workshop Name:	
Dates:	**PAYMENT INFORMATION**
Time:	€ Deposit Paid: $_____
Program Fee with GST:	€ Total Paid: $_____
One Time Reg. Fee: $10.00 per student	€ CASH
TOTAL:	€ CHQ *Please make cheques payable to: **CHAMELEON STUDIO GST # 859039893**
****Is there any other information you'd like us to know about this student?**	€ VISA € MC

REGISTRATION POLICIES: Please read, Thanks. ☺

1. CLASS ATTENDANCE AND REFUNDS: We cover a lot of information in each class, so **full attendance is mandatory**. Absences will reflect in a student's work throughout the class. **There are NO makeup classes for a missed class.** If a student has to miss a class, please call us asap to let us know, but please note that there are NO makeup classes or REFUNDS for that missed class. We ask that you do your best to attend all of the classes.
2. DEPOSITS: A non-refundable deposit is required to secure a seat in any of the classes or workshops. The deposit is half of the class or workshop's tuition (including GST) or a payment plan payment as per the specified program.
3. REGISTRATION FEE: A one time Registration Fee of $10.00 per student is required upon registration.
4. PAYMENTS OPTIONS: Payments can be made by VISA, MASTERCARD, cash or cheque. We do not accept debit. We will accept post dated cheques with proper ID. There is a $20.00 charge for NSF cheques.
5. CANCELLATION POLICIES: KOAC needs at least 1 week's notice if you need to cancel the class you registered for. You will then be refunded any monies you paid. If KOAC is not given a week's notice and you paid for your class, you will be given a CREDIT toward future classes for your deposit and your balance will be paid back to you.
6. CLASS CREDITS: All class credits will have a 6 month expiry date from the date of purchase.
7. CANCELLATION OF PRIVATE COACHING: 24 hour's notice is required if a student needs to re-schedule a PRIVATE COACHING session otherwise that student will be charged for that class.
8. REGISTRATION FORM FOR RETURNING STUDENTS: If you are a returning student, you do not have to fill out this form again but will adhere to the above rules for all classes taken at KOAC.

I, _____ have read and understand the above information in this form.
(Parent's Name)

Signed _____ Dated: _____

Thank you and welcome to KIDS ONLY ACTING CLASSES! Tom and Jackie Pickett, Owners – Creative Director & Business Operations

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